

**HUDSPETH APPRAISAL DISTRICT
BOARD OF DIRECTORS
MARCH 28, 2025
HUDSPETH APPRAISAL DISTRICT OFFICE
HUDSPETH COUNTY ANNEX BUILDING
SIERRA BLANCA, TEXAS**

MINUTES

1. Call to Order and Establishing of Quorum:

The Meeting was called to order at 1:05 PM

A quorum was present namely, Gale Carr, Sergio Quijas,
and Robert Gomez

Present for Office: AR, JO, DL, GV & CT

2. Certification of Posting of Public Notices:

Chairman Gale Carr determined the legal posting of meeting had taken place.

3. Pledge of Allegiance:

Pledge was led by Gale Carr

4. Introduction of Guest and Visitors:

5. Solicitation of Public Comments: None

6. Reading and Approval of Minutes:

Minutes of Dec 10, 2024, Motion to approve by Robert Gomez
2nd by Sergio Quijas

7. Communications addressed to the Board of Directors: None

8. Executive Session: None

9. Budget Report (Including action on outstanding bills):

Dec Report-Motion to accept by Robert Gomez 2nd by Sergio Quijas

January and February- Motion to Table due to errors by Robert Gomez

2nd by Sergio Quijas

10. Chief Appraisers Report:

.PBS Study: To raise up Improvement Schedules this 2025 year. A-1 and Residentials ratio studies cost have gone up every year. According to the State our estimate values have been lower than they should be. Also, Eagle Appraisal is helping us with Ratio Study and Mass Appraisals. County Judge is pushing for the County to possibly collect their own taxes mentioned by Chairperson Gale Carr, Adolfo clarified that there is a lot

of dead accounts.

- 11. Tax Collection Report:** Done

OLD BUSINESS

- 12. Report from Linebarger, Goggan, Blair & Sampson LLP:** None
- 13. Report from Perdue Brandon Fielder Collins & Mott:** None
- 14. Approval of Sale of Struck off Properties:** None
- 15. Presentation of Supplemental Records the Appraisal Roll:** (No Action)

NEW BUSINESS

- 16. OATH OF OFFICE BOARD OF DIRECTORS:** Tabled-Motion by Robert Gomez 2nd by Sergio Quijas
- 17. Selection of Officer BOD:** Tabled-Motion by Robert Gomez 2nd by Sergio Quijas
- 18. Appointment of Appraisal Review Board (ARB):** Thomas Shoffield, Delia Sanchez, Olivia Ramirez, Debra Cole and Kathleen Sullivan
Motion by Robert Gomez 2nd by Sergio Quijas
- 19. Approval of ARB Board Procedures:** Presented & Approved
- 20. Approval of 2022 Financial Audit From Lawrence J Beardsley CPA, PLLC:**
Presented Motion to Approve Robert Gomez 2nd by Sergio Quijas
- 21. Amendments to 2024 Budget:** No action needed
- 22. Line item transfers to 2024 Budget:** None, no action needed
- 23. 2025 Budge- Discuss and take action o Salary increase for Gloria Valencia, Dennis LaBao, Jadira Ortega** Amendment to the 2025 Budget:
Clerk- Jadira Ortega-from 41,200 to 46,000
Field Specialist I Dennis LaBao-from 32,000 to 35,000
Field Specialist I-Gloria Valencia from 32,000 to 35,000
Motion to accept by Sergio Quijas 2nd by Robert Gomez
- 24. Approval of Phone Allowance for Chief Appraiser, Office Manager & Collections Manager:** Tabled for next meeting (present phone policy)(get proposals)
- 25. Amendment to 2025 Budget:** Need to make amendments for Salary increases starting May-2025 payroll.
- 26. Approval of Ron Pate Contract for Bookkeeping Services:** motion by Robert Gomez 2nd by Sergio Quijas to approve and pass
- 27. Approval to Remove the requirement for food allowance receipts for less that \$50.00 dollars (as Commissioner's Court):** Motion denied
- 28. Adjournment:** Motion to adjourn by Robert Gomez 2nd by Sergio Quijas motion approved and passed unanimously, meeting adjourned at 3:30 p.m.