

HUDSPETH APPRAISAL DISTRICT  
BOARD OF DIRECTORS  
MARCH 28, 2025  
HUDSPETH APPRAISAL DISTRICT OFFICE  
HUDSPETH COUNTY ANNEX BUILDING  
SIERRA BLANCA, TEXAS

MINUTES

**1. Call to Order and Establishing of Quorum:**

The Meeting was called to order at 1:05 PM

A quorum was present namely, Gale Carr, Sergio Quijas,  
and Robert Gomez

Present for Office: AR, JO, DL, GV & CT

**2. Certification of Posting of Public Notices:**

Chairman Gale Carr determined the legal posting of meeting had taken place.

**3. Pledge of Allegiance:**

Pledge was led by Gale Carr

**4. Introduction of Guest and Visitors:**

**5. Solicitation of Public Comments:** None

**6. Reading and Approval of Minutes:**

Minutes of Dec 10,2024, Motion to approve by Robert Gomez  
2<sup>nd</sup> by Sergio Quijas

**7. Communications addressed to the Board of Directors:** None

**8. Executive Session:** None

**9. Budget Report (Including action on outstanding bills):**

Dec Report-Motion to accept by Robert Gomez 2<sup>nd</sup> by Sergio Quijas  
January and February- Motion to Table due to errors by Robert Gomez  
2<sup>nd</sup> by Sergio Quijas

**10. Chief Appraisers Report:**

.PBS Study: To raise up Improvement Schedules this 2025 year. A-1 and Residential  
ratio studies cost have gone up every year. According to the State our estimate values  
have been lower than they should be. Also, Eagle Appraisal is helping us with Ratio  
Study and Mass Appraisals. County Judge is pushing for the County to possibly collect  
their own taxes mentioned by Chairperson Gale Carr, Adolfo clarified that there is a lot

of dead accounts.

11. **Tax Collection Report:** Done

## **OLD BUSINESS**

12. **Report from Linebarger, Goggan, Blair & Sampson LLP:** None
13. **Report from Perdue Brandon Fielder Collins & Mott:** None
14. **Approval of Sale of Struck off Properties:** None
15. **Presentation of Supplemental Records the Appraisal Roll:** (No Action)

## **NEW BUSINESS**

16. **OATH OF OFFICE BOARD OF DIRECTORS:** Tabled-Motion by Robert Gomez 2<sup>nd</sup> by Sergio Quijas
17. **Selection of Officer BOD:** Tabled-Motion by Robert Gomez 2<sup>nd</sup> by Sergio Quijas
18. **Appointment of Appraisal Review Board (ARB):** Thomas Shoffield, Delia Sanchez, Olivia Ramirez, Debra Cole and Kathleen Sullivan  
Motion by Robert Gomez 2<sup>nd</sup> by Sergio Quijas
19. **Approval of ARB Board Procedures:** Presented & Approved
20. **Approval of 2022 Financial Audit From Lawrence J Beardsley CPA, PLLC:** Presented Motion to Approve Robert Gomez 2<sup>nd</sup> by Sergio Quijas
21. **Amendments to 2024 Budget:** No action needed
22. **Line item transfers to 2024 Budget:** None, no action needed
23. **2025 Budget- Discuss and take action o Salary increase for Gloria Valencia, Dennis LaBao, Jadira Ortega** Amendment to the 2025 Budget:  
Clerk- Jadira Ortega-from 41,200 to 46,000  
Field Specialist I Dennis LaBao-from 32,000 to 35,000  
Field Specialist I-Gloria Valencia from 32,000 to 35,000  
Motion to accept by Sergio Quijas 2<sup>nd</sup> by Robert Gomez
24. **Approval of Phone Allowance for Chief Appraiser, Office Manager & Collections Manager:** Tabled for next meeting (present phone policy)(get proposals)
25. **Amendment to 2025 Budget:** Need to make amendments for Salary increases starting May-2025 payroll.
26. **Approval of Ron Pate Contract for Bookkeeping Services:** motion by Robert Gomez 2<sup>nd</sup> by Sergio Quijas to approve and pass
27. **Approval to Remove the requirement for food allowance receipts for less than \$50.00 dollars (as Commissioner's Court):** Motion denied
28. **Adjournment:** Motion to adjourn by Robert Gomez 2<sup>nd</sup> by Sergio Quijas motion approved and passed unanimously, meeting adjourned at 3:30 p.m.