

**HUDSPETH APPRAISAL DISTRICT
BOARD OF DIRECTORS
JANUARY 22, 2019**

**HUDSPETH APPRAISAL DISTRICT OFFICE
HUDSPETH COUNTY ANNEX BUILDING
SIERRA BLANCA, TEXAS**

MINUTES

- 1. Call to Order and Establishing of quorum:**
The meeting was called to order at 1:00 PM

A quorum was present; namely, Gale Carr, Larry Brewton, Jim Ed Miller, Frank Archuleta and Vicki Fredericksen.
- 2. Certification and Posting of Public Notices:**
Gale Carr determined that legal posting of meeting had taken place.
- 3. Pledge of Allegiance:**
Pledge was led by Gale Carr.
- 4. Introduction of Guests and Visitors:**
None.
- 5. Solicitation of Public Comments:**
None.
- 6. Reading and Approval of Minutes:**
The minutes of the December 11, 2018 meeting were approved on a motion by Jim Ed Miller with second by Vicki Fredericksen.
- 7. Communication Addressed to the Board of Directors:**
None.
- 8. Executive Session:**
None.
- 9. Budget Report (Including action on outstanding bills):**
The budget report and bills for December was presented to the board. On a motion by Larry Brewton with second by Jim Ed Miller, the budget report and bills for December was approved.

10. **Chief Appraiser's Report :**
Chief Appraiser Adolfo Ramirez presented supplements made to the 2018 appraisal roll for the fourth quarter. The board was informed by the chief appraiser that the district would need to hire a field appraiser in the future. This would be done on the basis of a paid internship. The board was informed that preparation of the 2019 appraisal roll was in progress with field inspections being made. The board was informed that the Property Value Study as performed by the Comptroller of Public Accounts would be available at the end of January. The board was informed that a representative from Harris Govern will be at the next meeting to provide a demonstration of the firm's GIS software services. Chief Appraiser Ramirez provided an explanation to Vicki Frederick the changes in the billing of quarterly payments from the taxing units.
11. **Tax Collection Report (No action required):**
Presented by Rhonda Bowen. The board was informed that collections were ahead of the prior year.

OLD BUSINESS

12. **Report from Linebarger, Goggan, Blair, & Sampson LLP:**
None.
13. **Report from Perdue, Brandon, Fielder, Collins, & Mott LLP:**
None.
14. **Approval on Sale of Struck Off Properties:**
None.

NEW BUSINESS

15. **Appointment to the ARB for the 2019-2020 Term:**
On a motion by Larry Brewton with second by Vicki Fredericksen, Joy Rascoe Dean and Debbie Rose were appointed to the 2019-2020 term of office.
16. **Engagement Letter Pate & Appleby LLP:**
On a motion Frank Archuleta with second by Vicki Fredericksen, action on this item was tabled until the next meeting because the engagement letter was unavailable.
17. **Amendment to the 2018 Budget:**
On a motion by Jim Ed Miller with second by Frank Archuelta, the 2018 budget was amended to \$429,617.48 of which \$181,384.50 is for collection services and \$248,232.98 is for appraisal services.
18. **Line Item Transfers to 2018 Budget:**
On a motion by Frank Archuelta with second by Jim Ed Miller, the 2018 line item transfers were approved as presented.

19. Adjournment

On a motion by Vicki Fredericksen with second by Frank Archueleta, the Meeting adjourned at 1:36 PM.

Zedoch L. Pridgeon
Recording Secretary