

**HUDSPETH APPRAISAL DISTRICT
BOARD OF DIRECTORS
JANUARY 23, 2018**

**HUDSPETH APPRAISAL DISTRICT OFFICE
HUDSPETH COUNTY ANNEX BUILDING
SIERRA BLANCA, TEXAS**

MINUTES

- 1. Call to Order and Establishing of quorum:**
The meeting was called to order at 1:08 PM

A quorum was present; namely, Gale Carr, Larry Brewton, Jim Ed Miller, Vicki Fredericksen, and Kevin Lynch.
- 2. Certification and Posting of Public Notices:**
Gale Carr determined that legal posting of meeting had taken place.
- 3. Pledge of Allegiance:**
Pledge was led by Gale Carr.
- 4. Introduction of Guests and Visitors:**
Laura Talavera, Jesse Guterrez, and Jose Padilla – Lindebarger, Goggan, Blair, & Sampson LLP – Scott Mellor, Pat Rose, Manuel Morales, Shellie Mac, Chistal Halle, and husband.
- 5. Solicitation of Public Comments:**
None.
- 6. Reading and Approval of Minutes:**
The minutes of the December 12, 2017 meeting were approved as on a motion by Larry Brewton with second by Jim Ed Miller.
- 7. Communication Addressed to the Board of Directors:**
None.
- 8. Executive Session:**
None.
- 9. Budget Report (Including action on outstanding bills):**
The budget report and bills for December was presented to the board. On a motion by Kevin Lynch with second by James E. Miller, the budget report and bills for December was approved.

10. **Chief Appraiser's Report :**
The MAP review of the district performed the Comptroller of Public Accounts (PTAD) was discussed. The board was informed that there are three areas which the district needed to work on. The language in the mapping contract with Dr. Alduri and plan date and defined market areas in the reappraisal plan
11. **Tax Collection Report (No action required):**
Presented to the board by Rhonda Bowen. Requested collection data for the Dell City I. S. D. was given to the board as requested by the board. Rhonda Bowen was instructed to provide the same data for the Fort Hancock I. S. D. and the Sierra Blanca I. S. D.

OLD BUSINESS

12. **Report from Linebarger, Goggan, Blair, & Sampson LLP:**
Presented by Jose Padilla
13. **Report from Perdue, Brandon, Fielder, Collins, & Mott LLP:**
None.
14. **Approval on Sale of Struck Off Properties:**
None.

NEW BUSINES

15. **Board of Directors Oath of Office:**
Administered by Rhonda Bowen.
16. **Selection of Board of Directors Officers:**
On a motion by James E. Miller with second by Larry Brewton, Gale Gale was appointed Chairman. On a motion by James Miller with second by Larry Brewton, Kevin Lynch was appointed Vice-Chairman.
17. **Engagement Letter Pate & Appleby, LLP**
On a motion by Larry Brewton with second by Kevin Lynch, the Engagement Letter to perform accounting services to the appraisal district was approved.
18. **Approval of Bank Depository for 2018-2019:**
On a motion by Kevin Lynch with second by Vicki Fredricksen, Pecos County State Bank (Sierra Blanca Branch) was chosen as the depository for appraisal district funds for 2018-2019.
19. **Appointments to the ARB.**
On a motion by Kevin Lynch with second by Larry Brewton, Bille Rose and Manual Morales were reappointed for the 2018-2019 term. Tom Neely was appointed as a new member for the 2018-2019 term.
20. **Approval of T. Y. Picket Appraisal Contract:**

On a motion by Larry Brewton with second by Vicki Fredricksen, the contract in the amount of \$8,000 from T Y. Picket was approved to provide the appraisal district appraisal services for utility properties.

21. Approval of Periodic Reappraisal Plan:

The regular meeting of the board of directors recessed at 1:20 PM to hold the public hearing on the Periodic Reappraisal Plan. The plan was presented to the board by chief appraiser Adolfo Ramirez for discussion. There was no public comment on the plan. The regular meeting reconvened at 2:38 PM.

22. Approval of Periodic Reappraisal Plan:

On a motion by Kevin Lynch with second by James E. Miller, the Periodic Reappraisal Plan was approved.

23. Rescind Sale of SOP #1703:

No action taken. The issue had resolved itself.

24. Line Item Transfers to 2017 Budget;

On a motion by Kevin Lynch with second by James E. Miller, the line item transfers were approved as presented to the board.

25. Adjournment:

On a motion by James E. Miller with second by Larry Brewton, the meeting adjourned at 3:13 PM>

Zedoch L. Pridgeon
Recording Secretary