

**HUDSPETH APPRAISAL DISTRICT  
BOARD OF DIRECTORS  
SEPTEBER 14, 2021  
HUDSPETH APPRAISAL DISTRICT OFFICE  
HUDSPETH COUNTY ANNEX BUILDING  
SIERRA BLANCA, TEXAS**

**MINUTES**

- 1. Call to Order and Establishing of quorum:**  
The meeting was called to order at 1:00 PM

A quorum was present; namely, Gale Carr, Jim Ed Miller, Delbert “Sonny” Berry, Frank Archuleta, Tyler Elam.
- 2. Certification and Posting of Public Notices:**  
Interim Chair Sonny Berry determined that legal posting of meeting had taken place.
- 3. Pledge of Allegiance:**  
Pledge was led by Sonny Berry.
- 4. Introduction of Guests and Visitors:**  
None
- 5. Solicitation of Public Comments:**  
None.
- 6. Reading and Approval of Minutes:**  
The minutes of the June 14, 2021, meeting were approved on a motion by Frank Archuleta with second by Jim Ed Miller.
- 7. Communications Addressed to the Board of Directors:**  
None.
- 8. Executive Session:**  
The board went into Executive Session at 1:53 p.m. following the recommendation by Gale Carr and during the Chief Appraiser’s report over Armando Gallardo and his termination.and returned to the regular meeting at 2:24 p.m.
- 9. Budget Report (Including action on outstanding bills):**  
The budget report and bills for June were presented to the board. On a motion by Frank Archuleta with second by Gale Carr, the budget report and bills for June were approved.

The budget report and bills for July were presented to the board. On a motion by Frank Archuleta with second by Gale Carr, the budget report and bills for July were approved.

The budget report and bills for August were presented to the board. On a motion by Frank Archuleta with second by Gale Carr, the budget report and bills for August were approved.

**10. Chief Appraiser's Report:**

The board was informed by the Chief Appraiser that he met with County Agent - Cathy Klein on the subject of providing OSSF installation details and rules to property owners. It is recommended that they research the information on the TCEQ site and that way the appraisal district avoids problems with property owners making claims that they were informed wrong. The Chief Appraiser met with County Auditor – Yolanda Esparza on the tax rate calculations and a possible error in the calculation. Nothing was provided indicating where the problem was in the calculation, so nothing was changed for the county's tax rate calculation. The HES #2 had informed the county that their tax rate was incorrect, however no information was given to the appraisal district or the Chief Appraiser on that subject. The Chief Appraiser informed the board that he had terminated staff member Armando Gallardo and was no longer working for the appraisal district. On recommendation by Gale Carr, the board went into executive session on this matter at 1:53 p.m. and returned at 2:24 p.m. End of Chief Appraiser's Report.

**11. Collection Report (No Action):**

Presented to the board by Jadira Ortega.

**OLD BUSINESS**

**12. Report from Linebarger, Goggan, Blair, & Sampson LLP:**

None

**13. Report from Perdue, Brandon, Fielder, Collins, & Mott LLP:**

None.

**14. Approval on Sale of Struck Off Properties:**

None, struck off property list bids were sent to Linebarger for review.

**15. Presentation of supplemental records to the Appraisal Roll:** Presented (no action required).

**NEW BUSINESS**

**16. APPROVAL OF 2022-2023 T Y PICKETT CONTRACT**

On a motion by Frank Archuleta and 2<sup>nd</sup> by Jim Ed Miller, the T Y Pickett contract was approved.

**17. APPROVE PAYMENT OF REFUNDS AND ESCROW FOR ALL TAX ACCOUNTS**

On a motion by Sonny Berry and 2<sup>nd</sup> by Gale Carr, the payment of refunds and escrow for all tax accounts was approved.

- 18. PUBLIC HEARING ON 2022 OPERATING BUDGET**  
The board meeting was recessed at 2:30 p.m. and a Public Hearing was held at 2:30 p.m. on the 2022 Operating Budget.
- 19. APPROVAL OF 2022 OPERATING BUDGET**  
On a motion by Frank Archuleta and a 2<sup>nd</sup> by Jim Ed Miller, the 2022 operating budget was approved.
- 20. ENGAGEMENT LETTER PATE & APPLEBY LLP**  
On a motion by Gale Carr and 2<sup>nd</sup> by Jim Ed Miller, the engagement letter for Pate & Appleby LLP was approved.
- 21. Adjournment:**  
On a motion by Jim Ed Miller and second by Frank Archuleta the meeting was adjourned at 2:34 PM.