

**HUDSPETH APPRAISAL DISTRICT
BOARD OF DIRECTORS
JUNE 14, 2021
HUDSPETH APPRAISAL DISTRICT OFFICE
HUDSPETH COUNTY ANNEX BUILDING
SIERRA BLANCA, TEXAS**

MINUTES

- 1. Call to Order and Establishing of quorum:**
The meeting was called to order at 1:00 PM

A quorum was present; namely, Gale Carr, Jim Ed Miller, Delbert “Sonny” Berry, Frank Archuleta, Tyler Elam.
- 2. Certification and Posting of Public Notices:**
Chairman Gale Carr determined that legal posting of meeting had taken place.
- 3. Pledge of Allegiance:**
Pledge was led by Gale Carr.
- 4. Introduction of Guests and Visitors:**
Mr. Tyler Elam was as a guest and then was asked to take his seat as a member of the board of directors and representing Sierra Blanca I.S.D.
- 5. Solicitation of Public Comments:**
None.
- 6. Reading and Approval of Minutes:**
The minutes of the February 25, 2021, meeting were approved on a motion by Sonny Berry with second by Jim Ed Miller.
- 7. Communications Addressed to the Board of Directors:**
None.
- 8. Executive Session:**
None.
- 9. Budget Report (Including action on outstanding bills):**
The budget report and bills for March were presented to the board. On a motion by Jim Ed Miller with second by Sonny Berry, the budget report and bills for March were approved.

The budget report and bills for April were presented to the board. On a motion by Jim Ed Miller with second by Sonny Berry, the budget report and bills for April were approved.

The budget report and bills for May were presented to the board. On a motion by Jim Ed Miller with second by Sonny Berry, the budget report and bills for May were approved.

10. Chief Appraiser's Report:

The board was informed by the chief appraiser that the Notices of Appraised Value had been mailed on May 28, 2021. A required May Delinquent Notice mail out for all delinquent accounts (excluding undeliverable) had been mailed out on May 27, 2021. The postage on the preliminary budget went up, due to more required mail outs and higher postage rate from the post office. The ARB hearing dates for 2021 had been set for July 8th and July 20th. Mr. Dennis Labao was announce as a new hire on the appraisal district staff. It was discussed on the best way to help move the Financial Audit forward and Chairman Carr suggested, maybe paying back all refunds and escrow to taxpayers with those credits on their accounts. The suggestion will be an agenda item, to be voted on, on the next meeting. Armando Gallardo was sent to OSSF training and would be taking his OSSF test for Designated Representative on July 10, 2021.

11. Collection Report (No Action):

Presented to the board by Rhonda Bowen.

OLD BUSINESS

12. Report from Linebarger, Goggan, Blair, & Sampson LLP:

Received two deeds for signature from the board, researched by Linebarger Attorneys for struck off property.

13. Report from Perdue, Brandon, Fielder, Collins, & Mott LLP:

None.

14. Approval on Sale of Struck Off Properties:

None, struck off property list bids were sent to Linebarger for review.

15. Presentation of supplemental records to the Appraisal Roll: Presented (no action required).

NEW BUSINESS

16. APPROVAL OF VARIVERGE PRINT JOB FOR SB2 POST CARD REQUIREMENT. With a Motion by Sonny Berry and second by Frank Archuleta, Motion carried.

17. APPROVAL OF CONTRACT WITH HARRIS-GOVERN FOR MATIX SETUP & 5 USER LICENSE AGREEMENT PO# 6460: With a Motion by Frank Archuleta and second by Sonny Berry, Motion carried.

18. APPROVAL OF CONTRACT WITH HARRIS-GOVERN FOR SB2 REQUIREMENT - CREATION & MAINTENANCE OF PROPERTY TRUTH-IN-TAXATION WEBSITE PO# 6473: With a Motion by Frank Archuleta and second by Sonny Berry, Motion carried.

19. APPROVAL OF CONTRACT WITH HARRIS-GOVERN FOR PACS.ONLINE APPRAISAL LICENSE AND SUPPORT PO# 6484: With a Motion by Tyler Elam and second by Sonny Berry, Motion carried.

20. Adjournment:

On a motion by Jim Ed Miller and second by Sonny Berry the meeting was adjourned at 1:50 PM.