

**HUDSPETH APPRAISAL DISTRICT
BOARD OF DIRECTORS
FEBRUARY 25, 2021**

**HUDSPETH APPRAISAL DISTRICT OFFICE
HUDSPETH COUNTY ANNEX BUILDING
SIERRA BLANCA, TEXAS**

MINUTES

- 1. Call to Order and Establishing of quorum:**
The meeting was called to order at 1:00 PM

A quorum was present; namely, Gale Carr, Jim Ed Miller, Delbert “Sonny” Berry, Frank Archuleta.
- 2. Certification and Posting of Public Notices:**
Chairman Gale Carr determined that legal posting of meeting had taken place.
- 3. Pledge of Allegiance:**
Pledge was led by Gale Carr.
- 4. Introduction of Guests and Visitors:**
None
- 5. Solicitation of Public Comments:**
None.
- 6. Reading and Approval of Minutes:**
The minutes of the September 20, 2020 meeting were approved on a motion by Frank Archuleta with second by Sonny Berry.
- 7. Communication Addressed to the Board of Directors:**
None.
- 8. Executive Session:**
None.
- 9. Budget Report (Including action on outstanding bills):**
The budget report and bills for August were presented to the board. On a motion by Frank Archuleta with second by Jim Ed Miller, the budget report and bills for August were approved.

The budget report and bills for September were presented to the board. On a motion by Sonny Berry with second by Frank Archuleta, the budget report and bills for September were approved.

The budget report and bills for October were presented to the board. On a motion by Jim Ed Miller with second by Sonny Berry, the budget report and bills for October were approved.

The budget report and bills for November were presented to the board. On a motion by Frank Archuleta with second by Sonny Berry, the budget report and bills for November were approved.

The budget report and bills for December were presented to the board. On a motion by Sonny Berry with second by Frank Archuleta, the budget report and bills for December were approved.

10. Chief Appraiser's Report :

The board was informed by the chief appraiser that the Financial Audits for 2016, 2017, 2018 & 2019 are still under review by Smith & Rives and that the HUTA account was not reconciled directly with the escrow accounts and there was a positive balance of \$127,000 more or less in money received for escrow in previous years. The escrow would need to have a breakdown and show the accounts to which the money belonged to and also an ending balance. The chief appraiser had contacted TrueAutomation and they were going to look at what could be done to get this report. The board was informed that Neighborhood Codes have been assigned to the subdivisions in the townsites and the city, so that it would meet the MAP Review requirements. The chief appraiser addressed the closure of the office in March 2021 through February 22, 2021. The office was closed due to illness amongst the staff and Covid-19.

11. Collection Report (No Action):

Presented to the board by the Chief Appraiser.

OLD BUSINESS

12. Report from Linebarger, Goggan, Blair, & Sampson LLP:

None.

13. Report from Perdue, Brandon, Fielder, Collins, & Mott LLP:

None.

14. Approval on Sale of Struck Off Properties:

Motion by Frank Archuleta with second by Jim Ed Miller to table all pending bids for struck off properties for the following meeting. Motion passed

NEW BUSINESS

15. Appointments to the ARB for the 2021-2022 Term:

The board was informed that two new members would be needed to fill the two vacant positions on the ARB. Delia Sanchez and Thomas S. Schoffield were willing to serve if appointed. Motion by Sonny Berry with second by

Frank Archuleta to appoint Delia Sanchez and Thomas S. Schoffield. Motion passed.

16. Line Item Transfers to 2020 budget:

Motion by Jim Ed Miller and second by Frank Archuleta to accept and approve the line item transfers to the 2020 budget.

17. Adjournment:

On a motion by Jim Ed Miller and second by Frank Archuleta the meeting was adjourned at 2:15 PM.